

# Supporting Lay Preachers and Worship Leaders 2019

# Booking Form

(please complete, and return this page to the Tutorial Office with full payment)

Name: \_\_\_\_\_  
(please include your preferred name and title)

Tel/Mob: \_\_\_\_\_

E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Booking

If you are booking for a group of people, please elaborate in the 'Other Requirements' section below.

- A participant in a single room: £139.00 (total cost for participant for accommodation, meals and course)
- Two participants sharing a double room: £277.00 (total cost for two participants for accommodation, meals and course) (double bed)
- Non resident participant: £51.00 per person (total cost for participant for lunches, dinners and course)

All bookings received before 1st May 2019 will be entitled to the 10% early bird discount.

- Mon 12th–Wed 14th August       Fri 13th–Sun 15th September

## Special Meal Requirements

We can accommodate dietary needs and requirements, but as our kitchen cooks 'to order' we need to know in advance. Please do let us know if you have any special requirements, needs or have any food allergies below :

\_\_\_\_\_

\_\_\_\_\_

## Other Requirements

Please help us to make your visit more comfortable by listing any special requirements we should be aware of e.g. accessibility needs.

\_\_\_\_\_

## Payment

I confirm that I wish to make the booking as set out in this booking form.

Where a reference is needed when making a payment please include the name of the delegate. In the event of a cancellation all refunds will be at the discretion of Westminster College. **Full balance to be paid at time of booking please.**

- I enclose payment of £\_\_\_\_\_ - cheques should be payable to Westminster College
- BACS payment to **Sort Code: 30-91-56 - Account No: 02076747**       Charge to my Ministers EM allowance
- Please contact me so I can pay securely over the phone       Charge to my Lay Preachers allowance

## Data Protection

Due to data protection requirements we need your permission for us to add you to our database. We would be grateful if you could indicate below if you are happy for us to store your details.

**Yes/No** (delete as applicable)      I agree that Westminster College can keep my contact details in order to send me information and updates.

**Yes/No** (delete as applicable)      I am happy for Westminster College to make use of photographs that include me in any future publicity material.

**Yes/No** (delete as applicable)      I am happy for Westminster College to make use of videos that include me in any future publicity material.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Please return by post to:**

Tutorial Office, Westminster College,  
Madingley Road, Cambridge CB3 0AA

**For queries, contact us via:**

admin@westminster.cam.ac.uk / 01223 33 06 32